

DEVON & SOMERSET FIRE & RESCUE AUTHORITY

LOCAL PENSIONS BOARD

DATE OF MEETING	22 March 2022
SUBJECT OF REPORT	UPDATE ON KEY PERFORMANCE INDICATORS FOR THE SERVICE AND BOARD
REPORT AUTHOR	Human Resources Reward & Benefit Manager
EXECUTIVE SUMMARY	This paper provides an update on the Key Performance Indicators (KPI's) for the Scheme Manager and the Board.

1.1. Below is a progress report on the established KPIs.

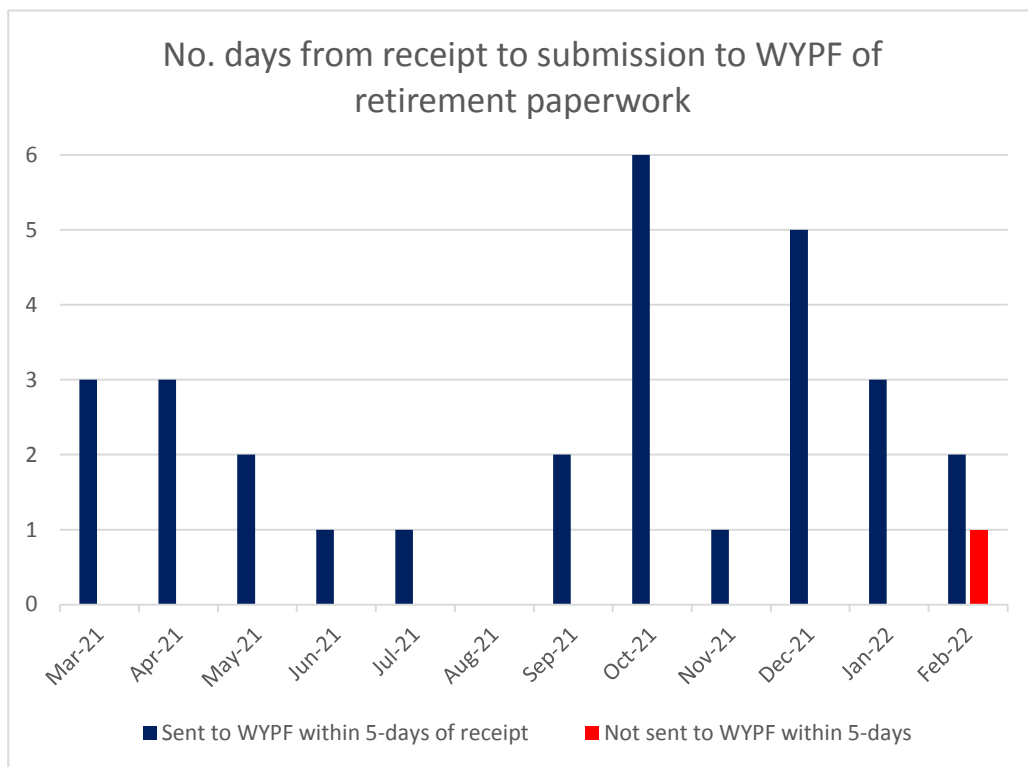
(a) **Submission of monthly pension reporting to WYPF by the last day of the month:**

For 10 out of the last 11 months, we have achieved this KPI, as detailed below.

Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022
28-May-21	25-Jun-21	26-Jul-21	26-Aug-21	23-Sep-21	25-Oct-21	26-Nov-21	22-Dec-21	24-Jan-22	01-Mar-22	07-Mar-22

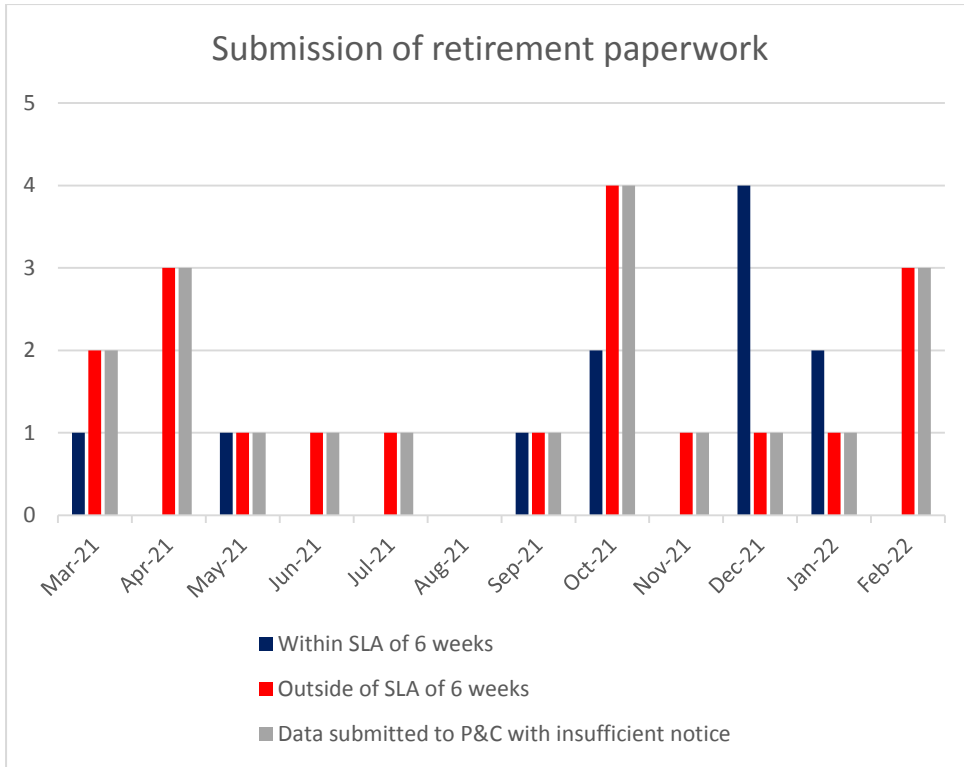
The January 2022 submission ended up being one day late due to a system upgrade unexpectedly causing an error to the report needed to submit the relevant data to WYPF.

(b) **Notifications of normal retirement and timeframes for submission**



During the period since the last report, the Pay & Conditions team have continued to submit notifications of normal retirement to WYPF within the SLA of 5-days of receipt, with the exception of last month, when two leaver notifications had not been marked as 'retirement' in the leaving reason and had therefore initially been processed as standard resignations.

1.2. Since the last report, there have been 11 retirements and the paperwork for 5 (45%) of these have been submitted to WYPF outside of the 6-week SLA. This continues to be because information is submitted to the Pay & Conditions team with insufficient notice, as illustrated overleaf.



ZOE SMYTH
HR Reward and Benefits Manager